Privacy Assessment and Program Workflow
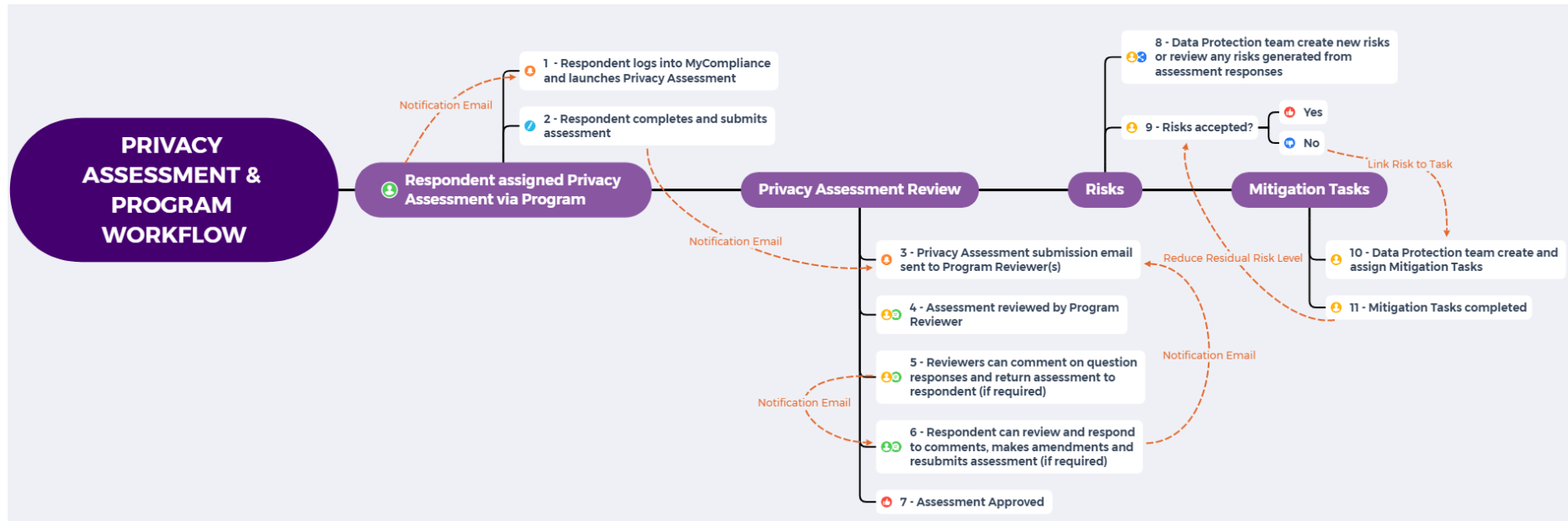
MetaCompliance®

PRIVACY ASSESSMENT & PROGRAM WORKFLOW

Respondent assigned Privacy Assessment via Program

Notification Email

1 - Respondent logs into MyCompliance and launches Privacy Assessment

2 - Respondent completes and submits assessment

Notification Email

Privacy Assessment Review

3 - Privacy Assessment submission email sent to Program Reviewer(s)

4 - Assessment reviewed by Program Reviewer

5 - Reviewers can comment on question responses and return assessment to respondent (if required)

6 - Respondent can review and respond to comments, makes amendments and resubmits assessment (if required)

Notification Email

7 - Assessment Approved

Risks

8 - Data Protection team create new risks or review any risks generated from assessment responses

9 - Risks accepted?
- Yes
- No

Reduce Residual Risk Level

Mitigation Tasks

Link Risk to Task

10 - Data Protection team create and assign Mitigation Tasks

11 - Mitigation Tasks completed

Notification Email

Icon Keys

Respondent

Data Protection Team/ Reviewer

Email Notification

Update Assessment

Reviewer/ Respondent Question Comments

Rulebase Logic

Approve/Reject